- If school personnel has reason to believe a student may be eligible under Section 504 as a result of a disability that is impacting t the student may be in need of special accommodations or related services in the regular education setting in order to participate in the school program, the school must first procedures for a comprehensive evaluation for IDEA, which includes the requirement to implement the Three-Tier Intervention Process.
- 2. School personnel will following the JPSMulti-Tiered System of Supports Portfolio Checklist.

and/or behavior data,

- 3. The school MTSS/TST Coordinator will schedule to meet with the district MET team.
- 4. If the student is found ineligible for IDEA, then the student may receive a recommendation for consideration for a 504 plan. Within five days of the recommendation, the School 504 Coordinator should then contact the 504 Coordinator, located in the Office of Student Academic and Behavior Support, for assistance with determination of eligibility under Section 504.
- 5. The District 504 Eligibility Team should include people knowledgeable about the student as well as disabilities, including, but not limited to, the school principal or his/her designee, school counselor, school interventionist, the and the District 504 Coordinator. This team will determine whether the student has a disability that substantially limits a major life activity or bodily function and how that disability
- 6. If a student is determined eligible under Section 504 and in need of accommodations, the 504 Planning Team will develop a 504 plan. The 504 Planning Team should include the school principal or his/her designee, school counselor, school interveJETt8n55al3670)000092 0 612 72 reW\*nBT/E 11.04 Tf1 0 0 1 538.3 287.45 Tm0 g0 pah) 37(6sc7B)